

[Insert date]

U/A's Name  
Address  
City, State, Zip

**Re: Unauthorized Reception of Cable Television Services**

Dear Mr./Ms. U/A's Last Name:

As a result of system upgrading and new technology, (system name) has identified you as having an unauthorized connection to their cable system.

The Cable Act (47 U.S.C. § 553) enables cable operators to recover civil damages, plus attorneys' fees and costs (at the discretion of the Court) from individuals with unauthorized cable services. This federal theft-of-service law supplements any existing state or local laws, and provides a federal remedy against any person who, without authorization or proper payment, intercepts or receives any communication service provided over a cable system.

(system name) has retained the services of (company name) and this letter is being sent to you in furtherance of our investigation into this matter. To date, our investigation has produced evidence that can lead a reasonable person to the logical inference that there was an unauthorized interception of (system name) signals.

**Obviously, (system name) could make the logical inference that you intercepted its signals without authorization or proper payment in violation of federal law. Yet, as part of our investigation into this matter, (system name) would prefer to first hear what you have to say about this situation. Accordingly, I request that you contact me within ten (10) days from the date of this letter with your response. Specifically, why should (system name) not infer that you intercepted its signals without authorization proper payment?**

**Call (insert your firm's telephone number here)**

I look forward to discussing and resolving this situation with you at your earliest convenience.

Sincerely,

Name  
Title